

Candidate Information Booklet



An Coimisiún
um Rialáil Fóntas
Commission for
Regulation of Utilities



Safety Inspector (Electrical)

*Tallaght, Dublin 24 (Hybrid working available)

Closing Date: 27th May 2022

About the CRU

The Commission for Regulation of Utilities (CRU) is Ireland's independent energy and water regulator. The work of the CRU impacts every Irish home and business ensuring safe, secure and sustainable energy and water supplies for the benefit of all customers.

We operate within a policy and statutory framework set by Government and have responsibility for the economic regulation of energy and water, energy safety and consumer protection.

Energy Safety Regulation

The CRU's Energy Safety Division holds a key role in protecting public safety and the prevention of major accidents in Ireland's energy sector. The Division is responsible for safety regulation of gas (networks, supply, storage, use and liquefied petroleum gas distribution), petroleum (upstream onshore and offshore exploration and extraction), gas installers and electrical contractors. The Division discharges its functions through:

- review and input into energy safety policy and legislative amendments;
- analysis of energy safety trends;
- conducting inspections, audits, incident and potential illegal gas/electrical works investigations; and
- taking enforcement action where warranted.

The CRU's onshore gas safety regulatory responsibilities are discharged under the Gas Safety Framework (the 'Framework'), which sets out how natural gas and Liquefied Petroleum Gas (LPG) activities are regulated with respect to safety. The Framework covers all Gas Undertakings, including the operators of Ireland's natural gas transmission and distribution networks, LPG distribution networks and also all gas shippers and suppliers. This includes oversight of the safe operation of the onshore gas network by Gas Networks Ireland (GNI).

Gas Undertakings are required to be licensed by the CRU and all licensed undertakings are required to submit a Safety Case to the CRU outlining their operations. This safety case must be accepted by the CRU to enable the undertaking to carry out their licensed activities. Carrying out certain gas activities without a licence from the CRU is an offence. The CRU also has an incident investigation role, and non-compliances with the regulatory framework identified by the CRU through audits and inspection or incident investigations may lead to enforcement actions.

The CRU has similar petroleum safety regulatory functions under its Petroleum Safety Framework, which regulates upstream oil and gas undertakings and activities in Ireland.

Role Description

The Energy Safety Division consists of 25 staff, 8 of whom are inspectors/technical specialists. A vacancy has arisen for a Safety Inspector (Electrical) within the Energy Safety Division, with an initial posting to the Safety Supervisory Bodies Team. The CRU are inviting applications for this permanent position, from qualified, experienced individuals to play a key role in energy safety.

The Safety Inspector (Electrical) will work with the Safety Supervisory Body Manager, other Inspectors/Specialists, Safety Analysts and where appropriate, external technical consultants, in the discharge of their role.

While the successful candidate will initially be posted to the Safety Supervisory Body Team, the individual will also contribute to the wider Energy Safety Division and organisation as required.

Responsibilities

The Safety Inspector (Electrical) specific responsibilities include, but are not limited to:

- Carrying out audits and inspections of the Safety Supervisory Bodies and their inspectors, the compilation of associated reports of inspection findings and closing findings;
- Undertaking enforcement investigations in respect of non-conformances or potential illegal works;
- Recommending enforcement action in accordance with CRU processes and managing follow up actions;
- Providing input into CRU policies/guidelines/procedures as required;
- Liaising with relevant national and international bodies as appropriate, including other regulatory bodies;
- Participating in technical committees under the National Standards Authority of Ireland (NSAI)
- Contributing to the overall delivery of the CRU's strategy
- Peer reviewing of documents, as requested
- Advising and supporting the Commission, Senior Management Team and wider organisation on relevant regulatory or technical issues, and
- Mentoring and coaching staff (e.g. on audits, inspections and investigations).

The Candidate

Necessary requirements

- Significant relevant experience in a regulated electrical-related industry;
- Degree in relevant discipline e.g. Building Services, Mechanical or Electrical Engineering;
- Substantial experience in carrying out audits and inspections;
- Experience in incident investigations;
- Experience of hazard analysis, risk assessment, mitigation and control;

Desirable requirements

- Working knowledge of relevant electrical standards, codes of practice and international best practice in the electrical industry;
- Trade certificate in a relevant discipline;
- Experience in quality management systems and safety management systems;
- Experience in carrying out enforcement actions/prosecutions;
- Electrical qualification, equivalent to Level 6 – 9 on the National Framework of Qualifications;
- Experience of participating in technical working groups; and
- Experience of facilitating productive relationships with external stakeholders and regulatory authorities.

Key Competencies

- Excellent planning, organisational and self-management skills;
- Ability to take information and analyse/challenge it in a constructive manner and subsequently communicate it clearly and concisely;
- Proven decision-making ability using sound judgement;
- Excellent interpersonal, written and verbal communication skills;
- Excellent networking/negotiation skills; and
- Excellent team working skills

The Package

We are offering an attractive package:

- i. Starting salary of €62,706 (Salary scale €62,706 to €91,306)

Candidates should note that entry will be at the minimum of the scale and the rate of remuneration may be adjusted from time to time in line with Government pay policy.

Candidates should note that different pay and conditions may apply if, immediately prior to appointment, the appointee is a serving civil or public servant.

- ii. Attractive Pension Scheme
- ii. Increments will be awarded subject to satisfactory performance
- iii. Opportunity to work remotely up to 3 days per week
- iv. Access to Cycle to Work Scheme
- vi. 30 days annual leave
- vii. 9 days bank / public holiday
- viii. Flexible working arrangements
- ix. Tax free bus / Luas to assist with travel costs to and from work
- x. Access to Employee Assistance Programme
- xi. Opportunity for further education

**Travel is implicit in the position. The role requires continuous onsite audit and inspections of undertakings' infrastructure across Ireland.*

Application Process

Please note, the CRU have engaged RSM Ireland as a data processor to assist the CRU with this recruitment competition. RSM Ireland will collect application information and assess suitability on behalf of the CRU. Information collected by RSM Ireland will be kept for 12 months after the conclusion of the competition

A C.V. along with a cover letter which clearly demonstrates how you meet the key requirements of the role should be sent (by email) to CRUcareers@rsmireland.ie. Please reference the position title in the email subject line.

The deadline for applications is the 27th May 2022 (to be received not later than 5pm).

Should you have any queries, please contact CRUcareers@rsmireland.ie.

Short listed candidates will be invited to attend for interview and may be asked to make a short presentation on a brief that will be forwarded prior to interview. A two-stage interview process may also be applied. The CRU may establish a shortlist of suitable candidates for potential future positions within the organisation.

The CRU Recruitment Privacy Notice sets out how we protect the privacy rights of job applicants and can be found on the Careers page on the CRU Website (<https://www.cru.ie/wp-content/uploads/2018/05/GDPR-Recruitment-Data-Privacy-Notice-May-2018.pdf>), or alternatively you can contact CRUcareers@rsmireland.ie who will arrange for this to be sent directly to you.