

**REGULATORY LEGAL ANALYST X 2  
JOB SPECIFICATION 2015**

<b>Role:</b>	Regulatory Legal Analyst x 2
<b>Reference number:</b>	15003
<b>Reporting to:</b>	Legal Manager
<b>Position:</b>	Permanent
<b>Location:</b>	Tallaght Dublin 24
<b>Direct Reports:</b>	None

The Commission for Energy Regulation (CER) is Ireland's independent energy regulator with a wide range of economic, safety and customer protection responsibilities in energy and water.

The CER's current responsibilities include regulating the Irish electricity and natural gas sectors and it is the economic regulator of public water and waste water services in Ireland. The overall aim of the CER is to protect the interests of customers and to maintain the country's security of supply in what is a constantly changing environment. The CER also has an important related function in customer protection by resolving complaints that customers have with energy and water companies. The CER's growing safety responsibilities include safety regulation of electrical contractors, gas and LPG installers and the safe operation of the onshore gas network with a view to protecting life and property. The CER is also the safety regulator of upstream petroleum safety activities including off-shore gas and oil.

**Do YOU have the Energy?**

The CER is now seeking highly motivated, qualified and experienced individuals to join its legal division to support and enhance the division's provision of speedy and efficient in-house legal services.

For the right candidate, you will have the opportunity to develop your existing expertise in the area of energy markets and utilities regulation and contribute as a legal professional to the development of the division.

There will be ample opportunity for professional development and career progression allowing you to maximise your potential in this position.

**Role Description**

Reporting to the legal manager, the successful candidate will be required to provide solution focused and value added legal advice to the CER on energy and regulatory issues to include drafting and revising documentation and providing general advice in relation to the regulatory regime and public sector law.

## **The Candidate**

- Qualified solicitor with a minimum of two years post qualification experience in Irish/EU energy/utility/regulatory/competition law with strong organisation, communication and interpersonal skills with the ability to work effectively under pressure to deliver results.
- Ability to work on own initiative and as part of a close knit team is also a requirement.
- Strong advocacy experience is desirable as the chosen candidate may be required to attend District and Circuit Court on a regular basis on his/her own.
- Will have a good working knowledge of public and administration law, freedom of information and data protection law, procurement law and the law on enforcement of regulatory powers. Experience of District Court advocacy would be an advantage but is not a requirement.
- Can demonstrate excellent verbal and written communication skills such that they are able to:
  - i. present advice to line manager and senior management;
  - ii. draft comprehensive, well-structured and detailed documents;
  - iii. present, or assist senior staff to present, legal advice to decision makers;
  - iv. assume a delegated responsibility where required to represent the Commission's views to other organisations and in public forums.
- Demonstrate the confidence to be able to liaise with people at senior levels both internal and external to the CER in the course of their work.
- Possesses self-management skills and the motivation to be able to:
  - i. efficiently plan and organise their own work time;
  - ii. assess priorities within their own area of responsibility;
  - iii. handle routine work with limited supervision.
- Is a versatile self-starter who demonstrates:
  - i. a keen interest in regulatory legal affairs;
  - ii. a positive attitude towards their work;
  - iii. willingness to work as part of an interactive team;
  - iv. willingness to accept new challenges;
  - v. an ability to build and maintain good networks internally and externally and to keep up to date with the developments around their key areas of work;
  - vi. an ability to maintain a broad focus on and interest in current affairs that relate to Commission.
- Is able to work well under tight deadlines, sometimes heavy workloads, and with a high degree of individual responsibility, all of which are implicit in the position.

## **The package**

We are offering an attractive package:

- i. Salary scale: €34,588 – €55,280 (*A different salary scale may apply if immediately prior to appointment, the individual is a serving member of a public/civil service body*).
- ii. Pension Scheme
- iii. Increments may be awarded subject to satisfactory performance
- iv. Access to Cycle to Work Scheme
- v. 25 days annual leave
- vi. 9 days bank / public holiday
- vii. Flexible working arrangements
- viii. Tax free bus / Luas to assist with travel costs to and from work
- ix. Access to Employee Assistance Programme
- x. Future opportunity for further education in professional work surroundings

## **Application Process**

A C.V. and cover letter clearly demonstrating how you meet the key requirements of the role should be sent (preferably by email) to CER's HR Manager at the address below by 5pm on Monday 13<sup>th</sup> April 2015.

Commission for Energy Regulation,  
The Exchange,  
Belgard Square North,  
Tallaght,  
Dublin 24.

Tel: +353 1 4000800

Fax: +353 1 4000850

Email: [recruitment2015@cer.ie](mailto:recruitment2015@cer.ie)

**Important note: Applicants must clearly state the reference number ONLY in the subject matter line of the application.**

**We acknowledge receipt of all applications. If you do not receive an acknowledgement within 24 hours of applying, please email [awhite@cer.ie](mailto:awhite@cer.ie)**

Short listed candidates will be invited to attend for interview and may be asked to make a short presentation on a brief that will be forwarded prior to interview. A two-stage interview process may also be applied.