

Safety Case Lead

Background

The Commission for Energy Regulation (CER) is the independent body responsible for regulating the upstream petroleum, onshore gas, and electrical contracting industries from a public safety perspective. A vacancy currently exists within the Energy Safety Division for a Safety Case Lead in the Petroleum Safety team.

The CER's upstream safety regulatory responsibilities are discharged under the Petroleum Safety Framework (the 'Framework'), which sets out how the safety of onshore and offshore petroleum exploration and extraction activities in Ireland is regulated with respect to major accident hazards. Under the Framework, petroleum undertakings wishing to carry out exploration (drilling) or extraction (production) activities for petroleum in Ireland must gain a safety permit from the CER prior to commencing those activities. Carrying out a petroleum activity that requires a safety permit (a 'designated petroleum activity') without a safety permit from the CER is an offence.

In order to gain a safety permit a petroleum undertaking must submit a safety permit application to the CER which includes a safety case; a document that sets out how that activity will be carried out in a safe manner. On acceptance of a safety permit application, the CER will issue a safety permit for the proposed petroleum activity. The CER then carries out audits and inspections of that designated petroleum activity while it is being carried out to ensure the petroleum undertaking is in compliance with its safety permit.

The CER also has an incident investigation role and petroleum undertakings are required to notify the CER of prescribed petroleum incidents. Non compliances identified by the CER through audits and inspection or incident investigations may lead to enforcement actions.

The CER also has similar gas safety regulatory functions under its Gas Safety Framework, which regulates downstream gas and LPG undertakings and activities in Ireland.

While the role forms part of the Petroleum Safety team, the successful candidate will also contribute to the wider Safety Division as requirements dictate.

Job Description

JOB TITLE:	Safety Case Lead
POSITION TYPE:	Permanent
REPORTS TO:	Director of Energy Safety
LOCATION:	Dublin(with travel ¹)
DIRECT REPORTS:	None (however the role involves team leadership responsibilities) ²

Purpose of the role:

As part of the Energy Safety Division, the Safety Case Lead is responsible for carrying out safety case assessments and for the ongoing development and management of compliance assurance programs for all petroleum undertakings under the regulatory remit of the CER. This includes carrying out and leading compliance assurance activities such as audits, inspection and incident investigations.

The Safety Case Lead will be supported by a team which includes the Petroleum Safety Regulatory Manager and Petroleum Safety Analysts in the discharge of their role.

While the role forms part of the Petroleum Safety team, the successful candidate will also contribute to the wider Safety Division as requirements dictate.

Key Accountabilities/Responsibilities:

The Safety Case Lead specific accountabilities/responsibilities include, but are not limited to:

- Carrying out Safety Case assessments;
- Development of compliance assurance programs;
- Undertaking and reporting on onshore and offshore inspections and audits of petroleum undertakings;
- Carrying out and reporting on incident investigations;
- Providing expert judgement to the Commission regarding compliance with the Petroleum Safety Framework;
- Inputting into regulatory enforcement actions in accordance with CER processes;
- Providing input into all policies/guidelines/internal and external procedures that comprise the Petroleum Safety Framework; and
- Mentoring and coaching staff on audits, inspections and investigations.

¹ There is travel implicit in the position: the successful candidate shall be required to travel to locations where offshore/onshore petroleum exploration/extraction activities are located and have completed / or successfully undertake the appropriate training to discharge these duties.

² While the post does not carry responsibility for line management, the successful candidate will be expected to mentor and coach staff on audits, inspections and investigations.

Person Specification:**Competency Requirements**

- Exemplary planning and organisational skills;
- Ability to take information and analyse/challenge it in a constructive manner and subsequently communicate it clearly and concisely;
- Proven decision making ability using sound judgement;
- Good interpersonal, written and verbal communication skills; and
- Exemplary team working skills

Technical / Professional Expertise and Qualifications

Required:

- Minimum 5 years relevant experience in a regulatory, process industry, or petroleum industry/environment;
- Degree in relevant discipline in Engineering (e.g. Safety and Reliability/Process), Safety, or Quality;
- Substantial experience in carrying out audits and inspections;
- Experience in incident investigations;
- Experience of hazard analysis, risk assessment, mitigation and control; and
- Experience in relation to safety management systems.

Desirable:

- Experience in the development and/or assessment of safety cases;
- Experience in carrying out enforcement actions/prosecutions;
- Knowledge and understanding of the function and operation of process safety equipment;
- Knowledge and experience of the hazards affecting the safety design and operation of process plant;
- Completed Basic Offshore Safety Induction and Emergency Training (BOSIET);
- Experience in managing risk in a major hazard industry; and
- Relevant experience in the offshore oil and gas or petrochemical industries.

The Package

We are offering an attractive package:

- Salary scale €73,986 – €96,047

Candidates should note that entry will be at the minimum of the scale and the rate of remuneration may be adjusted from time to time in line with Government pay policy.

- Opportunity for upskilling in specialist technical areas
- Attractive Pension Scheme
- Increments may be awarded annually subject to satisfactory performance and to the terms of the Haddington Road Agreement.
- Access to Cycle to Work Scheme
- 30 days annual leave, 9 days bank / public holiday
- Flexible working arrangements
- Tax free bus / Luas to assist with travel costs to and from work
- Access to Employee Assistance Programme

Application Process

The CER is seeking an experienced and highly qualified individual to join its Energy Safety Division as **Safety Case Lead**.

A CV and cover letter should be sent to the HR Manager by 5pm on 20th June 2014 at the address below.

Commission for Energy Regulation,
The Exchange,
Belgard Square North,
Tallaght,
Dublin 24.
Tel: +353 1 4000800 Fax: +353 1 4000850
Email: hrdepartment@cer.ie

Short listed candidates will be invited to attend for interview and may be asked to make a short presentation on a brief that will be forwarded prior to interview. A two-stage interview process may also be applied. The CER may establish a shortlist of suitable candidates for potential future positions within the organisation