

Document Number	Safety Performance Reporting Submission Form	Version Number:
CER/14/014		1.0

GUIDANCE ON COMPLETING THIS REPORTING FORM

- The Reporting Form should be sent to:
 Safety Case Lead,
 Petroleum Safety Framework,
 The Commission for Energy Regulation,
 The Exchange,
 Belgard Square North,
 Tallaght,
 Dublin 24.

- The form must be submitted within 6 weeks of the previous quarter ending, i.e.

Reporting Quarter	Latest Submission
1 January – 31 March	14 May
1 April – 30 June	14 August
1 July – 30 September	14 November
1 October – 31 December	14 February

- All questions in the form must be answered. If the number is zero, please state zero in the relevant box.
- The Declaration on page 8 must be signed by a person duly authorised by the petroleum undertaking to do so.

A. Petroleum Undertaking Details

Please provide details of the petroleum undertaking, and specify a contact person in respect of this form:

Petroleum Undertaking:	
Safety Permit Number:	
Point of Contact:	
Address:	
Tel:	
Fax:	
Email:	

B. Safety Performance Report

Please provide the following safety performance data for each sub-category:

ID	Safety Performance Indicator	Number
A1	Number of worker fatalities resulting from a designated petroleum activity;	
A2	Number of non-worker fatalities resulting from a designated petroleum activity;	
B1	Number of injuries to workers resulting from a designated petroleum activity;	
B2	Number of injuries to non-workers resulting from a designated petroleum activity;	
B3	Number of workers affected by an occupational illness or disease;	
C	Number of events or occurrences that reduces the on-going structural integrity of petroleum infrastructure such that a change in operations, or response or other action is required;	
D	Number of occurrences of the structural integrity of petroleum infrastructure being compromised;	
E	Number of failures or malfunctions of plant and equipment used as part or in a manner closely associated with petroleum infrastructure;	
F1	Number of uncontrolled fires or explosions;	
F2	Number of uncontrolled releases of petroleum gas that could have resulted in a fatality or a serious injury;	
F3	Number of uncontrolled releases of petroleum liquid that could have resulted in a fatality or a serious injury;	
F4	Number of uncontrolled releases of a non-petroleum hazardous substances that could have resulted in a fatality or a serious injury;	
F5	Number of occurrences of loss of mooring, stability or buoyancy of a vessel;	
F6	Number of collisions by a vessel, vehicle, crane, helicopter or aircraft with any petroleum infrastructure;	
F7	Number of instances of a stand-by vessel not being in a position to provide rescue to persons on offshore petroleum infrastructure regardless of whether it was required;	
F8	Number of persons falling into the sea;	

ID	Safety Performance Indicator	Number
F9	Number of occurrences of mustering on onshore or offshore petroleum infrastructure, other than for planned drills;	
F10	Number of evacuations of onshore or offshore petroleum infrastructure, other than for planned drills;	
F11	Number of activations of a blow-out prevention or diversion system, or activation of any other emergency shutdown device to provide well control;	
F12	Number of occurrences of positive flow indication from a well as a result of an unplanned fluid influx;	
F13	Number of occurrences of detection of hydrogen sulfide in the course of operations at a well or in samples of well-fluids from a well where the presence of hydrogen sulfide in the reservoir being drawn on by the well was not anticipated;	
F14	Number of failures to maintain a planned minimum separation distance between two or more wells;	
F15	Number of occurrences of the collapse, overturning, or failure of any load-bearing part of any lift, hoist, crane, or derrick;	
F16	Number of failures of any equipment associated with a well being worked on whose purpose is to prevent or limit the effect of the unintentional release of fluids from the associated well or reservoir, or whose failure would contribute to such a release;	
F17	Number of incidents that lead to third party property damage outside the boundary fence of relevant onshore petroleum infrastructure or within 500 meters of the relevant offshore petroleum infrastructure; or	
F19	Number of occurrences of the dropping of an object that could have resulted in an outcome specified in paragraphs (a) to (e) of the definition of petroleum incident contained in section 13A(1) of the Act of 1999 and (i) to (xviii) of the definition of prescribed occurrence under the Regulations.	

Lagging safety performance indicator

ID	Safety Performance Indicator	Number
L1	Number of anomalies raised by ICB(s) in the previous 12 months	
L2	Number of verification anomalies that were not closed-out by the planned due date at the end of the quarter	
L3	Number of verification reservations that were not closed-out by the end of the quarter	
L4	Number of activations of an SCE	
L5	Number of SCEs with incomplete maintenance past a planned completion date at the end of the quarter	
L6	Number of SCE maintenance hours required to remedy any backlog in safety performance indicator L5	
L7	Number of SCEs not meeting their performance standard at the end of the quarter	
L8	Number of planned emergency drills not carried out within the quarter	

Leading safety performance indicator

C. Supporting Data

Please provide the following supporting data:

1	Total man hours during which petroleum activities were carried out during the quarter	
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Provide details for all incident(s) given in section B that are reportable under the Petroleum Incident Regulations.

Please provide a summary narrative on the safety performance indicators for the period covered, for example, giving reasons for the parameter being higher, lower, or similar to previous reporting periods.

D. Administrative Requirements

1	Have all questions in the form been answered?	
2	Has the Declaration being signed by a duly authorised signatory?	

E. DECLARATION

I, [Insert name in block capitals] **HEREBY CONFIRM AND DECLARE**, that the information provided in this form (and in all supporting documents) is true, complete, accurate and not misleading in all respects.

Signed by:

Date:

Print Name:

Position:

Company: