

Document Number	Verification Reservation Submission Form	Version Number:
CER/13/268		1.0

GUIDANCE ON COMPLETING THIS FORM

1. The Form should be sent to:
Petroleum Safety Framework Manager
Commission for Energy Regulation,
The Exchange,
Belgard Square North,
Tallaght,
Dublin 24.
2. All questions in the form must be answered. If any question is considered 'not applicable' this should be stated in full. The use of the abbreviations (e.g., N.A. or dash) should be avoided.

The Declaration on page 7 must be signed by a person duly authorised by the petroleum undertaking to do so

A. Petroleum Undertaking Details

Please provide details of the petroleum undertaking, and specify a contact person in respect of this form:

Petroleum Undertaking	
Safety Permit Number	
Point of Contact	
Address	
Tel	
Fax	
Email	

B. Verification Scheme and ICB Details

B.1 Verification Scheme

What type of Verification Scheme does the Reservation relate to:

Verification Scheme Type (e.g. Facilities Verification Scheme* Well Verification Scheme)	
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* Delete as appropriate

B.2 Lifecycle Stage

Verification Scheme Type	Facilities Verification Scheme (e.g. Design, Construction, Operations)	
	Well Verification Scheme (e.g. Design, Well Work, Production, Suspension, Abandonment)	

* Delete as appropriate

B.3 Independent Competent Body Details

The following contact details should be provided for the relevant Independent Competent Body:

Company Name	
Address	
Tel	
Fax	
Email	
Contact Person	

C. Reservation Details

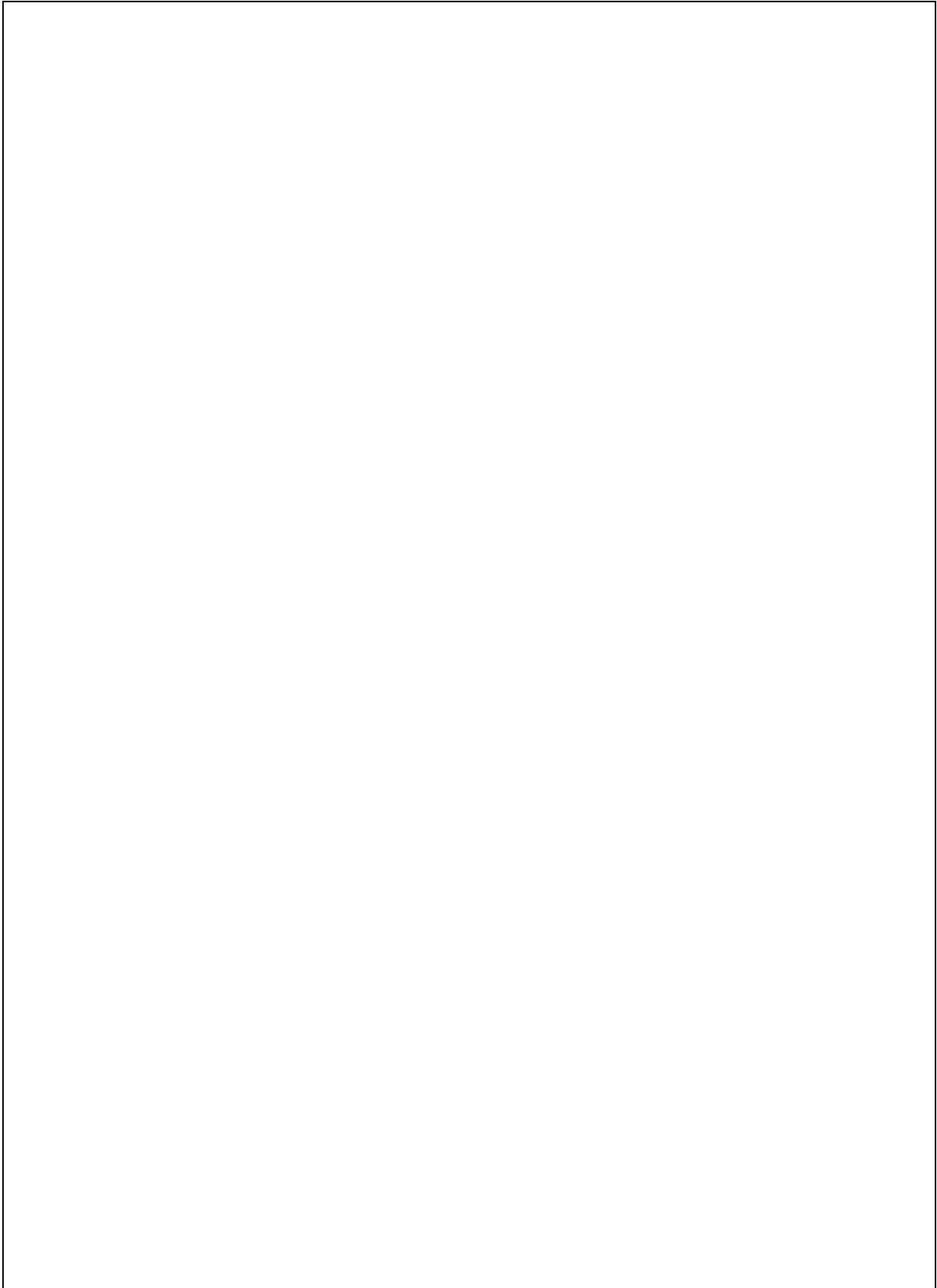
C.1 *Reservation Context*

Detail the performance standard, or well integrity issue and verification scope to which the reservation arose.

Use a continuation sheet if necessary

C.2 Anomaly Raised by the ICB

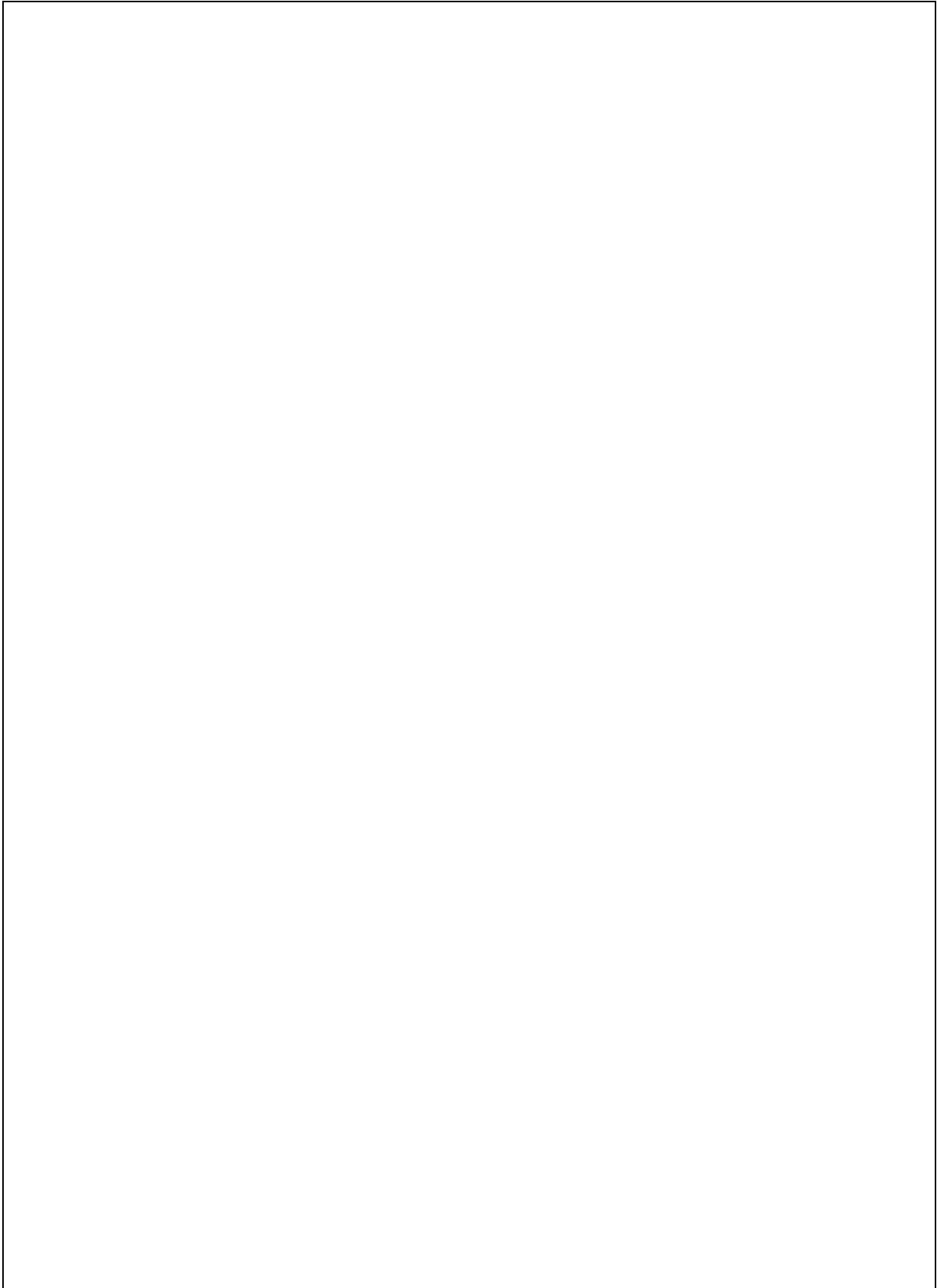
Detail the anomaly raised by the ICB.



Use a continuation sheet if necessary

C.3 Statement of Reservation

Detail the reservation with respect to the anomaly.



Use a continuation sheet if necessary

D. Administrative Requirements

1	Have all questions in the form been answered?	
2	Has the Declaration being signed by a duly authorised signatory?	

E. DECLARATION

I, [Insert name in block capitals] **HEREBY CONFIRM AND DECLARE**, that the information provided in this form (and in all supporting documents) is true, complete, accurate and not misleading in all respects.

Signed by:

Date:

Print Name:

Position:

Company: