

Meeting Minutes

Gate 3 Liaison Group Meeting #3

CER Office, 28th April, 2009

Attendance by Liaison Group Members

Name	Present	Company / Organisation
Cathy Mannion	Y	CER
Andrew Ebrill	Y	CER
John Lynch	Y	CER
Simon Grimes	Y	EirGrid
Shane Maher	Y	EirGrid
Tony Hearne	Y	ESB Networks
Paul Hickey	Y	ESB Networks
Caitriona Diviney	Y	IWEA
Grattan Healy	N	Meitheal na Gaoithe
Séamus McCabe	Y	NOW Ireland
Erik O'Donovan	Y	IBEC
Peter Coyle	Y	Marine Renewables Industry Association
Grainne O'Shea	Y	ESB Power Generation
Brian Linton	N	Viridian Power and Energy
Peter Hynes	N	Local Authority Representative
Deirdre Powers	Y	Endesa Ireland

Other Attendees

Name	Company / Organisation
Fergal MacParland	EirGrid Project Manager
Fiona O'Donnell	ESB Networks
Rory Mullan	Irish Grid Solutions
Eoin Kennedy	EirGrid
Philip O'Donnell	EirGrid
Virginia Camacho	EirGrid

1. Introduction and Approval of Minutes

The Chairperson, Cathy Mannion, opened the meeting and welcomed the attendees.

The minutes for Gate 3 Liaison Group meeting #2, 31st March 2009, were approved subject to minor changes. This includes comments from ESB Networks to Action Item 14, an update of the membership list and clarification that some action items are jointly owned by the System Operators (SOs).

It was agreed that for efficiency reasons the minutes shall record key actions/decisions made but shall not, henceforth, record the minutiae of the proceedings.

The progress on action items from the previous Group meeting was reviewed and is appended (Appendix 1) to these minutes.

No.	Actions:	Owner	Status
1.	Update the minutes for Gate 3 Liaison Group meeting #2 and distribute. [Actioned with these minutes].	CER	Closed
2.	Distribute the draft unapproved minutes of meeting #3 within 5 business days of the meeting. [Actioned with these minutes].	CER	Closed

2. Presentation by EirGrid on Constraint Reports

EirGrid gave a presentation on the proposed methodology for deriving Gate 3 constraint reports (see also item 4), which is distributed with these minutes.

No.	Actions:	Owner	Status
3.	<p>Group members to revert, before the next Group meeting, to EirGrid with any opinions they have regarding assumptions to be used in the modelling of the Gate 3 constraint reports, covering:</p> <ul style="list-style-type: none">• What EirGrid should assume regarding interconnector flows at “excess wind generation” events;• Whether it is appropriate for EirGrid to publish the estimated shallow connection dates for Gate 3 projects employed in the studies;• The appropriate assumed take-up rate on Gate 3 offers. <p>The Group is to be updated on the above areas by EirGrid at the next Group meeting.</p>	Group/ EirGrid	New

No.	Actions:	Owner	Status
4.	EirGrid to provide interested Group members (such as ESB and IWEA) with the following before the next Group meeting: <ul style="list-style-type: none"> Fuel price assumptions used in the modelling of constraints; Details of the regional variation in wind-profile load factors - EirGrid to also consider publication of this on its website. 	EirGrid	New

3. Update of Gate 3 Offer Project by System Operators

(A) Project Plan

EirGrid outlined briefly the updates to the Gate 3 Offer Project Plan, distributed with these minutes.

No.	Actions:	Owner	Status
5.	SOs to examine if project plan's critical path can be provided - to follow up with IWEA and revert at next Group meeting.	SOs	New

(B) Status Report

EirGrid discussed the monthly Gate 3 Offer Project Liaison Group Status Report as distributed with these minutes.

No.	Actions:	Owner	Status
6.	SOs to publish updated nodes assignment list and reasons for any changes.	SOs	New

(C) Change Control Process

EirGrid presented the updates to the change control process for Gate 3 as distributed with these minutes.

4. Update on Gate 3 Inter-related Workstreams by CER

The CER updated the Group on the status of the inter-related work as distributed with these minutes.

No.	Actions:	Owner	Status
7.	To mitigate any possible Gate 3 offer programme impacts associated with the delay to publication of the "All-Island Dispatch and Scheduling" consultation paper to June, it was agreed that the CER would send EirGrid	CER	New

No.	Actions:	Owner	Status
	a draft constraints rule-set over the next 2 weeks. It will be noted that this is subject to change as the final constraints rule-set is dependent on the outcome of this all-island consultation process.		
8.	SOs to include additional risk in status report that the rules are subject to change following consultation which could impact on the delivery of the constraints reports.	SOs	New

5. Update on the Grid Development Strategy (GDS) by EirGrid

EirGrid provided the Group with a brief update on the GDS.

No.	Actions:	Owner	Status
9.	EirGrid to confirm if project team for Grid 25 will be available to present at next Group meeting.	EirGrid	New

6. Pre-Gate 3 Modification Requests

The updated process for the handling of pre-Gate 3 modification requests as published on EirGrid's website ([Gate 3 FAQs](#)) was distributed at the meeting. The SOs also gave a presentation, provided with these minutes, on the volume of modifications and metrics relating to the time to complete them. The SOs confirmed that they are developing a plan to meet the expected requirements for Gate 3 modifications in a timely fashion, while not impinging on the Gate 3 offer programme. This plan is intended to identify and resolve any resource shortfall. The SOs clarified that the work to deal with future modifications is being carried out in conjunction with processing existing modifications and offers.

	Actions:	Owner	Status
10.	CER and SOs to discuss separately how offer modifications will be monitored and addressed in relation to Gate 3.	SOs & CER	New

7. Overview of proposed Joint Pricing Principles by SOs

ESB Networks gave a presentation, as attached to these minutes, on the draft proposed Joint (TSO and DSO) Pricing Principles for Gate 3. These will be consulted on by the CER over the next few weeks.

No.	Actions:	Owner	Status
11.	Group members to send any comments on Pricing Principles issues to the SOs over the next 2 weeks, which will be considered for inclusion in the consultation paper on the matter.	Group	New
12.	The issue of the shallow connection boundary and whether it is clearly laid out for Gate 3 projects will be followed up separately by the CER.	CER	New

8. Documents Distributed with these Minutes

The following documents are distributed with these minutes:

- Approved minutes of Meeting #2;
- Updated Project Plan from SOs;
- Monthly Gate 3 Offer Project Liaison Group Status Report from SOs;
- Updated Change Control Process (flowchart) for Gate 3 from SOs;
- Status of Gate 3 inter-related CER workstreams;
- SOs' updated process for the handling of Pre-Gate 3 modification requests;
- SOs' Presentation on Pre-Gate 3 modification volumes/times – including clarification that pre Gate 3 modifications also covered in plan;
- Overview of Pricing Principles by SOs.

These documents will also be published on the Commission's [Gate 3 Liaison Group webpages](#).

9. Next Meeting

The next meeting is scheduled to take place on Tuesday 2nd June at 14:15 at the CER office. The agenda will include the following items:

- Gate 3 monthly project status report to be provided by the SOs (standing agenda item);
- CER to provide updates on CER workstreams which relate to the Gate 3 offer programme (standing agenda item);
- EirGrid to provide update on Gate 3 constraints report assumptions;
- EirGrid to provide update on the GDS (if project team available);
- SOs/CER on process for monitoring modification requests.

The CER will send the formal proposed meeting agenda to the Group members at least ten days before the meeting, as per the Terms of Reference.

Appendix 1: Action List

The following is the status of action items from the previous Group meeting number 2, held on 31st March 2009.

No.	Actions:	Owner	Status
1.	CER to update and distribute the Terms of Reference to include Deirdre Powers as a new member to the Group. <i>Outcome: Completed.</i>	CER	Closed
2.	Update the minutes for Gate 3 Liaison Group meeting #1 with comments from IWEA and distribute. <i>Outcome: Completed.</i>	CER	Closed
3.	Distribute the draft unapproved minutes of meeting #2 within 5 business days of meeting #2. <i>Outcome: Completed.</i>	CER	Closed
4.	EirGrid to update the Project Plan with appropriate wording to clarify and distinguish between preparation and issuance of offers. Customer meeting dates also to be included in the Project Plan. <i>Outcome: Completed.</i>	SOs	Closed
5.	EirGrid to update the Project Plan to include customer meeting dates. <i>Outcome: Completed.</i>	SOs	Closed
6.	In response to the risk of resources being unavailable (through illness, change of employment, etc.) Cathy Mannion requested the System Operators to check that risk mitigation measures are put in place. <i>Outcome: Confirmed, completed.</i>	SOs	Closed
7.	CER to clarify if pricing principles submission from SOs is to be consulted on and to add to the interdependent workstream list, if appropriate. CER to contact IWEA and Meitheal na Gaoithe and to provide update at the next meeting. <i>Outcome: Completed - Joint Pricing Principles added to CER's Interrelated Workstream list. CER contacted IWEA and Meitheal na Gaoithe confirming consultation.</i>	CER	Closed
8.	EirGrid to update the change control process to reflect that the process duration should take no longer than 1 month, as requested by the CER. For more complex change requests additional time may be required and can only be determined on a case by case basis. <i>Outcome: Completed.</i>	SOs	Closed

No.	Actions:	Owner	Status
9.	SOs to issue a formal note to industry as soon as practical informing applicants re. possible restrictions to future pre-Gate 3 modifications. <i>Outcome: Completed.</i>	SOs	Closed
10.	SOs to reword the proposal (using the principles as proposed) to reflect that modification applications will be considered on a case-by-case basis, with a view to not impacting on the Gate 3 schedule. To be discussed further at the next meeting. <i>Outcome: Revised document distributed by SOs and published on EirGrid's Gate 3 webpages</i>	SOs	Closed
11.	SOs to update on the volume of modifications at meeting #3. <i>Outcome: Completed.</i>	SOs	Closed
12.	CER to publish minutes etc. on the CER website. <i>Outcome: Completed - CER Gate 3 Liaison Group webpages set up.</i>	CER	Closed
13.	EirGrid to publish Communications Plan over the next week. <i>Outcome: Completed - Communication plan published on EirGrid's Gate 3 webpages.</i>	EirGrid	Closed
14.	CER to examine if the current deadline (31st March 2009) for the submission of non-LCTA connection methods can be extended to those areas at the back end of the process and to communicate this to IWEA and Meitheal na Gaoithe. <i>Outcome: Completed - CER communicated to Meitheal na Gaoithe and IWEA that "for connection areas...where there is still time for Gate 3 parties to submit their non-LCTA connection method, without the offers for those areas or other areas being delayed or adversely impacted upon, the request for an extension to the deadline will be facilitated..."</i>	CER	Closed
15.	EirGrid and ESB Networks to provide an update on the Grid Development Strategy at meeting #3. <i>Outcome: Completed.</i>	EirGrid	Closed

Appendix 2: Standing Action Items

The following are standing action items which apply to each meeting:

Actions:	Owner
CER will arrange for regular information updates to be provided at the Group meetings on CER workstreams which impact the Gate 3 offer programme.	CER
Monthly project status report to be provided by the SOs to CER in	SOs

Actions:	Owner
advance of the distribution of the agenda.	
CER to circulate the agenda, together with the SOs' Monthly Project Status Report prior to each meeting.	CER
Distribute the draft unapproved minutes within 5 business days of the meeting	CER