

## **Gate 3 Liaison Group**

### **Terms of Reference**

#### **Purpose**

1. The purpose of the Gate 3 Liaison Group (the “Group”) is:
  - To discuss and facilitate the progress of the Gate 3 offer programme and help ensure that the key milestones are being adhered to. These are:
    - a. Confirmation of conventional applicants to be made offers as part of Gate 3 by end of May 2009;
    - b. Completion of ITC programme by end July 2009;
    - c. CER confirms satisfaction with results and confirms that offer processing can commence by end of August 2009;
    - d. Offer lead-times, and the scheduled firm access quantities for generators, to be published on the System Operators’ websites in September 2009; and,
    - e. Connection offers to projects in Gate 3 to commence roll-out from December 2009;
  - To share relevant information related to the implementation of the Gate 3 offer programme and communicate with stakeholders; and,
  - To provide a forum to discuss stakeholder views and concerns on Gate 3 issues, primarily those which affect the roll-out of the Gate 3 programme.
2. For clarity, the Group will not be a decision or a policy-making body, and policy issues that do arise at the meetings will be considered separately by the Commission as appropriate. The Group discussions will be confined to the scope of the Gate 3 project which is the delivery of connection offers to Gate 3 applicants in accordance with the CER Gate 3 Direction issued on the 16<sup>th</sup> December 2008.

#### **Membership**

3. The Group membership includes representatives from the Commission, from the system operators and from the renewable and non-renewable generation sectors. The membership of the Liaison Group will be reviewed when the offer phase ends (anticipated June 2011) and the project moves to the construction phase. In addition to representatives from the Commission, the following are the current members of the Group:

<b>Member</b>	<b>Company / Organisation</b>
Simon Grimes	EirGrid
Shane Maher	EirGrid
Tory Hearne	ESB Networks
Paul Hickey	ESB Networks
Caitriona Diviney	IWEA
Grattan Healy	Meitheal na Gaoithe
Séamus McCabe	Now Ireland
Erik O'Donovan	IBEC
Peter Coyle	Marine Renewables Industry Association
Grainne O'Shea	ESB Power Generation
Brian Linton	Viridian Power and Energy
To be selected by Local Authorities and approved by the Commission	Local Authority Representative
Technical Advisor to the Wind Industry	Representing IWEA, Meitheal na Gaoithe and Now Ireland

Membership may be substituted throughout the course of the project, but only with prior notification and approval by the Commission. Likewise, should any of the members wish to invite other attendees this should only be done with the express consent of the Commission.

### **Operating Principles**

4. The Group will meet on a monthly basis and will be chaired and minuted by the Commission. Ad-hoc meetings may also be held as required. The meetings will be held at the CER Office.
5. The Commission will send a proposed meeting agenda to the group members at least ten business days before each meeting. Each member has until six business days prior to the meeting to suggest additional/other items for the agenda. The Commission will then circulate the final agenda to all members at least three business days prior to the meeting.
6. Subsequent to the meeting, and within five business days, the Commission will circulate draft minutes from the meeting to all group members by e-mail. The final minutes will then be approved at the following Group meeting.