

# 1. Introduction

## 1.1 Scope

This Procedure describes the process for the termination of a Meter Point. Termination of an MPRN may take place when:

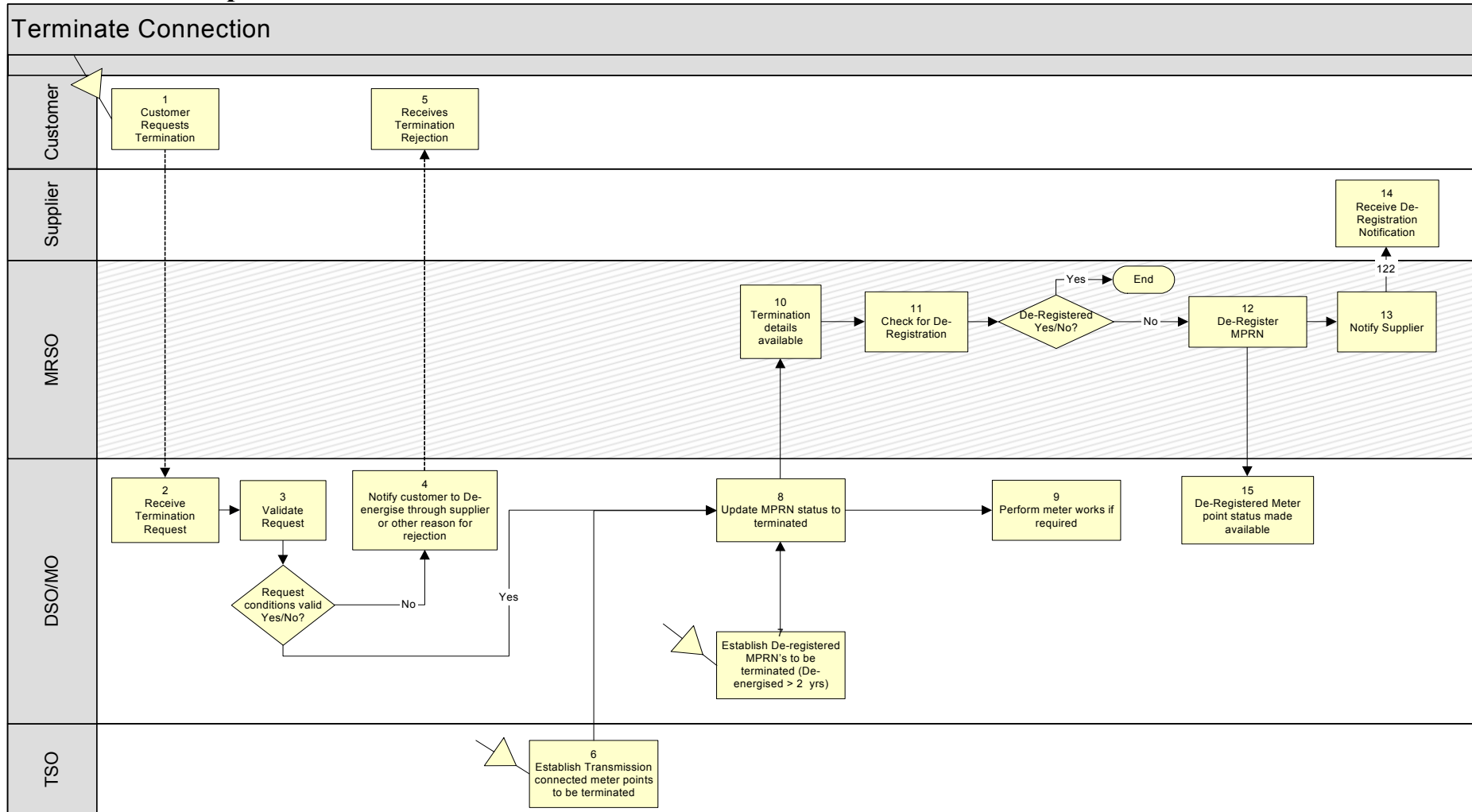
- A Meter point has been de-energised for two years and has been de-registered
- A Meter Point has been assigned but never registered – in this case termination will take place three years after the assignment date
- A customer requests termination of the Meter Point e.g. in cases where it is to be demolished
- TSO requests termination of the Meter Point - e.g. in case of where connection point removed is under a bond

## 1.2 History of Changes

This Procedure includes the following changes:

Source of Change	Description of Change
CR530	Modifications to the process to allow customers to contact DSO directly for termination in certain circumstances. Where this is the case MRSO may need to de-register the site.
	<i>Further Changes since version 3.1</i>
Design	Update of wording around steps 10, 11, 12 for clarity
Design	Reworded step 2 for clarity
	Updates arising from clarifications
Written Supplier Clarifications 1	Updated MPD to include TSO connected MPRNs
	<b>No change applied since Version 4.0 DRAFT</b>

## 2. Process Map



### 3. Process Description

Step	Role	Action	Interface
Step 2,3,4	<b>DSO/MO</b>	<p>A customer may contact DSO directly to request termination of the MPRN. When this occurs the request will be validated according to the following rules:</p> <ul style="list-style-type: none"> <li>• The meter point must be de-energised</li> <li>• The removal of connection must be permanent</li> </ul> <p>If the request is not valid it will be rejected and the customer will be informed of the rejection together with the reasons</p>	
Step 6	<b>TSO</b>	In cases where a customer has a connection to the Transmission system and has defaulted on payment a bond may be drawn upon and termination of the MPRN may be requested.	
Step 7 Step 10 Step 9	<b>DSO/MO</b>	<p>DSO may also determine meter points to be terminated. In general these will be meter points which have been de-energised for two years or more and which have been de-registered.</p> <p>DSO will inform MRSO of any Meter Points which have been terminated.</p> <p>DSO will carry out any meter works required</p>	
Step 11, 12, 13	<b>MRSO</b>	If the customer has contacted DSO to request a termination and a supplier registration exists then MRSO will automatically de-register the meter point and the supplier will be informed of the de-registration as well as the reason for de-registration.	122 to Supplier
Step 15	<b>DSO/MO</b>	DSO will be made aware of any Meter Points which are de-registered as a result of termination.	