

# **GAS POINT REGISTRATION OPERATOR**



## **DCOP SUPPLY POINT ADMINISTRATION GUIDE**

Guide to the Supply Point Administration (SPA) procedures  
under the interim Distribution Code of Operations

**December 2002**

# CONTENTS

## Page

<b>1</b>	<b>PURPOSE</b>	<b>4</b>
<b>2</b>	<b>INTRODUCTION</b>	<b>4</b>
<b>3</b>	<b>SHIPPER / SUPPLIER LICENCE REQUIREMENT</b>	<b>5</b>
<b>4</b>	<b>ELIGIBLE CUSTOMERS</b>	<b>5</b>
	Identification of Eligible Customers (End Users) .....	5
	Historical consumption Information .....	5
<b>5</b>	<b>SUPPLY POINT ADMINISTRATION (SPA)</b>	<b>6</b>
	SUPPLY POINT REQUEST .....	6
	Rejection of Request .....	7
	Referral Notice .....	7
	SUPPLY POINT OFFER .....	7
	SUPPLY POINT CONFIRMATION.....	8
	GPRO confirms acceptance of the Supply Point Confirmation .....	8
	GPRO Checks for Existing Shipper Withdrawal.....	9
	Advise the Existing Shipper of the Supply Point Confirmation submission.....	9
	Objections by the Existing Shipper.....	9
	Advice to Proposing Shipper of Objection .....	9
	Objection withdrawal .....	10
	Advise of objection withdrawal .....	10
	Confirmation Cancellation .....	10
	Notification of effective registration.....	10
	Update Gas Point Register.....	10

## 1 PURPOSE

- 1.1 This paper is intended to provide a guide to the Supply Point Administration (SPA) procedures in the interim Distribution Code of Operations (DCOP). It is important to note that in the event of any doubt or discrepancy between this paper and the DCOP, then the DCOP shall prevail.
- 1.2 The Supply Point Administration (SPA) procedures, section 7 of the interim DCOP, allow Shippers<sup>1</sup> to become the Registered Shipper at a Supply Point and to book capacity and register other relevant terms at each Supply Point.
- 1.3 Shippers will also be required to inform the Distribution Transporter where a party other than the Shipper (the Supplier<sup>2</sup>) has signed a gas supply agreement with an End User (for which the Shipper is contracting for transportation services).
- 1.4 These SPA procedures also facilitate the Change of Shipper ('COS') process in respect of Supply Point Capacity for Daily Metered (DM) off-takes within a Distribution Zone.
- 1.5 Sites which require a Standard Transportation Agreement (STA) under the Transmission Code of Operation (TCOP) will continue to be facilitated by the COS process as set out in "Interim Change of Supplier by Shipper Process", published on the 29th October 2002.

## 2 INTRODUCTION

- 2.1 In order to facilitate the liberalisation of the gas supply market, Bord Gáis has established an administrative function, known as the Gas Point Registration Operator (GPRO), among its responsibilities will be the administration of the Supply Point Administration process on behalf of Bord Gáis Distribution.

---

<sup>1</sup> Shipper – Any person having or with reasonable expectation to have an entitlement by way of a contract with the Transporter to ship natural gas through the Bord Gáis system or any part thereof for offtake at an Exit Point. This activity requires a natural gas licence under the Gas (Interim) (Regulation) Act, 2002.

<sup>2</sup> Supplier – A person holding or with reasonable expectation to apply for a natural gas licence consistent with natural gas supply. Supply being defined here as the delivery or sale of natural gas to an End User. This person may or may not have the necessary contracts in place with the Transporter to ship natural gas.

- 2.2 An overview of the SPA Processes is set out in this paper, the procedures are described and a flowchart of the process is presented for clarity.
- 2.3 To facilitate the SPA procedures under the DCOP a number of standard forms have been developed and these forms are shown in the appendices of this paper.

### **3 SHIPPER / SUPPLIER LICENCE REQUIREMENT**

Any party Shipping or Supplying natural gas must hold a Natural Gas Licence. The Party must apply to the Commission for Energy Regulation for a Natural Gas licence. A list of Licensed Shippers / Suppliers will be available from the CER. An End User may act as their own Shipper and/or Supplier provided they have a licence.

### **4 ELIGIBLE CUSTOMERS**

#### **Identification of Eligible Customers (End Users)**

- 4.1 The GPRO will maintain a list of eligible customers (where the eligible customers have indicated they wish to be included on such a list). Eligible customers are defined in accordance with the eligibility rules approved by the Commission. These eligibility rules are published on the CER ([www.cer.ie](http://www.cer.ie)) and the Bord Gáis web sites ([www.bge.ie](http://www.bge.ie)).
- 4.2 The Commission envisages enabling licensed suppliers access to this list.

#### **Historical consumption Information**

- 4.3 Eligible End Users or a Shipper / Supplier with written End User authorisation may apply to the GPRO for relevant historical consumption data.
  - Historical data will be provided for a minimum of one year
  - Daily Metered (DM) data will be provided where available
- 4.4 An End User signed authorisation for the GPRO to provide a historical information must be provided on a COS 1 form

## 5 SUPPLY POINT ADMINISTRATION (SPA)

- 5.1 Under the interim DCOP the proposed Supply Point Registration Date for the proposing Shipper is contained in the confirmation notice and will become effective on the first day of the calendar month following the successful completion of the validation and objection procedures contained in the DCOP.
- 5.2 A Supply Point may contain one or more eligible Gas Points.
- 5.3 A Supply Point is registered with the Registered Shipper
- 5.4 The Shipper will remain the Registered Shipper for each Gas Point in the Supply Point unless the Gas Point has been isolated or responsibility for the Gas Point has been transferred to another Shipper in line with the SPA procedures.

### SUPPLY POINT REQUEST

- 5.5 A Shipper wishing to become the Registered Shipper at a Supply Point must first submit a Supply Point Request, using form COS 2 to provide the following information:
  - Identity (name and Shipper ID number) of the proposing Shipper;
  - Whether the proposed Supply Point is an existing or new Supply Point;
  - If the proposed Supply Point is a new Supply Point, a description on the basis of which the Eligibility Criteria is satisfied;
  - End Users Name and address;
  - The Gas Point Registration Numbers (GPRN);
  - The Meter Location Details;
  - The proposed Supply Point Capacity in term of the proposed Maximum Daily Quantity (MDQ)
  - The proposed Maximum Hourly Quantity (MHQ)
  - An End User signed authorisation to offer transportation terms, provided on a COS 1 form
- 5.6 Where a Shipper makes a Supply Point Request, the GPRO will within 5 business days on behalf of the Distribution Transporter, either submit a Supply Point Offer, submit a Referral Notice or Reject the Supply Point Request, stating the reasons for rejection.

## **Rejection of Request**

- 5.7 The GPRO may reject the Supply Point Request for a number of reasons such as: -
- the End User or any Gas Point not being eligible under the eligibility rules
  - the information specified in section 5.5 has not been provided
  - the Shipper has not acceded to the Distribution Code of Operations
  - the information supplied on the request does not match that held on the Gas Point Register
  - any other reason in accordance with the DCOP
- 5.8 The GPRO will issue a notification of rejection to the Shipper stating the reason(s) for rejection.

## **Referral Notice**

- 5.9 More than the allotted 5 days may be required to carry out a validation or assessment of the Supply Point Request and respond with a Supply Point Offer. In such a case the GPRO will issue a Referral Notice to the Shipper, which will allow the GPRO up to 15 additional days in which to respond with either a Rejection or a Supply Point Offer.

## **SUPPLY POINT OFFER**

- 5.10 The GPRO will issue a Supply Point Offer to the Shipper using the COS 1A form with the following data and the capacity information.
- Supply Point Offer Reference number
  - The Shipper name and ID
  - The End User name and address
  - The Supply Point Reference Number
  - The Gas Point Registration Number(s)
  - Distribution Zone
  - Supply Point Capacity - the Offered Maximum Daily Quantity (MDQ)
  - The Offered Maximum Hourly Quantity (MHQ)
  - Annual Quantity (AQ) for each Gas Point
  - Any Ancillary Agreement requirements if applicable
  - Whether the existing Shipper has submitted a Withdrawal

- Details of dataloggers fitted at each Gas Point
- Confirmation of Firm supply
- If a Nominating Supply Point
- The GPRN of any Gas Point which has been or is planned to be Isolated
- Details of Transportation Charges (and other relevant charging information).

5.11 The information supplied will be valid for 3 months from date of issue, subject to the terms of the DCOP. The Shipper ID is a unique reference number allocated to each Shipper by the GPRO.

### **SUPPLY POINT CONFIRMATION**

5.12 The Shipper can submit a Supply Point Confirmation to the GPRO using form COS 3 as an acceptance of the Offer. By providing such confirmation, the Shipper agrees to be the Registered Shipper and to comply with the relevant terms of the DCOP (including payment of Transportation Charges). The Shipper is also warranting that an associated Gas Supply Agreement with the End User shall be in place from the proposed Supply Point Registration Date.

5.13 The following data will be required on the COS 3 form:

- Supply Point Offer Reference Number (*see 5.10*)
- The Shipper name and ID
- Supplier name and address (if different from the Shipper)
- The proposed Supply Point Registration Date (1<sup>st</sup> of a calendar month)
- Emergency contact details for the End User

### **GPRO confirms acceptance of the Supply Point Confirmation**

5.14 The Supply Point Confirmation will be either accepted or rejected within 5 business days and the Supplier will be advised accordingly.

### **GPRO Checks for Existing Shipper Withdrawal**

- 5.15 The Existing Shipper may have already sent a notice of withdrawal to the GPRO, noting that it wishes to withdraw as the Registered Shipper for a particular Gas Point. If such a notification has been received by the GPRO, then it will not be necessary to advise the Existing Shipper of the proposed change in registration. The proposing and existing Shippers will simply receive notification of an effective confirmation.

### **Advise the Existing Shipper of the Supply Point Confirmation submission**

- 5.16 If the Existing Shipper has not sent in A Supply Point withdrawal notice, the GPRO will advise the existing Shipper (using the Notification of Confirmation Submission Form – COS 2A) that a Supply Point Confirmation is being processed and the proposed registration (effective) date.

### **Objections by the Existing Shipper**

- 5.17 An objection and the reason for the objection must be received by the GPRO (on Form COS 5 - Objection Notice) within 7 business days of the existing shipper being notified of the proposed registration. The objection will result in the Supply Point Confirmation lapsing unless withdrawn within the 7 day period.
- 5.18 The Objection will not be valid if the stated reason for the objection is not one of the industry-agreed reasons for a valid objection. Valid objection reasons will be determined through CER consultation with the industry.
- 5.19 Where the Existing Shipper has not signed a Gas Supply Agreement with the End User, the Shipper should confirm with the Supplier (in accordance with their agreed arrangements) that there is no reason for Objection (or otherwise) to the proposed change of the Gas Point Register.

### **Advice to Proposing Shipper of Objection**

- 5.20 The GPRO will advise the proposing Shipper of an objection and the basis of the objection within 2 business days of receipt of an objection



### **Objection withdrawal**

- 5.21 The Existing Shipper may withdraw their objection (COS 6) up to but not after the 'objection deadline', the 7<sup>th</sup> business day after receiving notification of a confirmation submission (COS 2A).

### **Advise of objection withdrawal**

- 5.22 The GPRO will notify the proposing Shipper of the objection withdrawal following receipt of the objection withdrawal from the existing shipper.

### **Confirmation Cancellation**

- 5.23 The proposing Shipper will have until the 7<sup>th</sup> business day following the receipt of the notification that their Supply Point Confirmation has been accepted to notify the GPRO if they wish to cancel their Confirmation (COS 4).
- 5.24 If a cancellation is received or any objection is not withdrawn within the allotted timescale, the Confirmation lapses and the proposing Shipper is notified that the registration will not become effective.

### **Notification of effective registration**

- 5.25 If no cancellation or objection is received, or an objection withdrawal has been received within the allotted time, the GPRO will confirm that the proposed Supply Point Confirmation will become effective (COS 3A) at least 5 working days prior to the date at which the proposing Shipper assumes responsibility for the Supply Point.

### **Update Gas Point Register**

- 5.26 The GPRO will change the registered Shipper at the relevant Gas Point(s) on the registration date.
- 5.27 The Shipper by submitting a Supply Point Amendment Request (SPAR) to the GPRO can make updates to the Gas Point Register details that do not involve a change of the Registered Shipper. This includes any changes in the Supplier details for the Supply Point (where the Shipper has not signed the Gas Supply Agreement with the End User)

**See appendix 2 for flowchart the Shipper registration process under the DCOP.**

**Appendix 1**  
**Overview of Shipper registration process under DCOP**  
*(ignores referral for simplicity)*

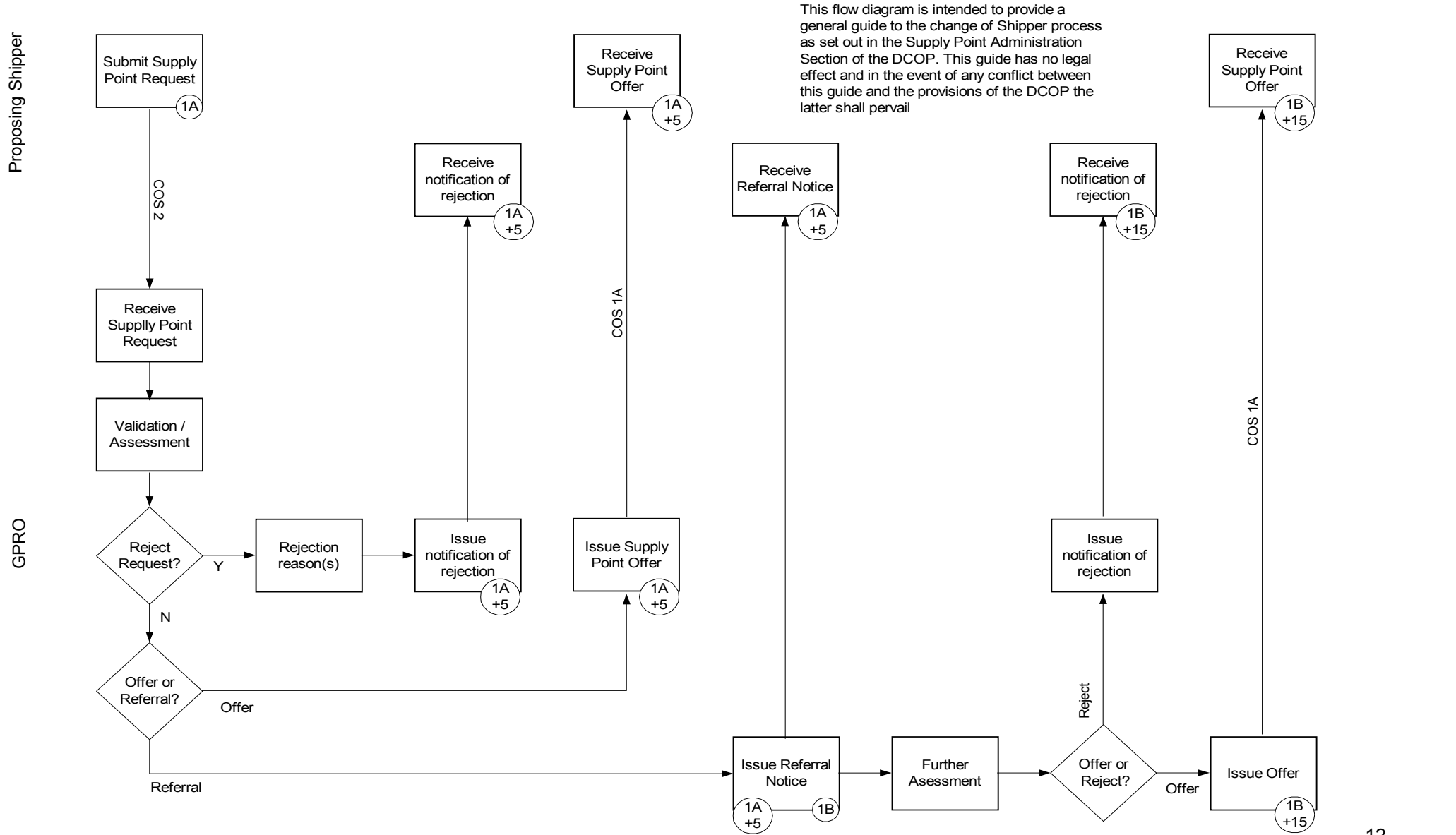
**This page should be read in conjunction with the flow chart in Appendix 2**

Step	Action	How	By	To	Note	When
1	Supply Point Request	Supply Point Request form input <b>(COS 2)</b>	Proposing Shipper	GPRO	Requires Customer Consent <b>(COS 1)</b>	
2	Supply Point Offer	Supply Point Offer Form <b>(COS 1A)</b>	GPRO	Proposing Shipper	Capacity offered holds for 3 months	5 working days post receipt
3	Submit Supply Point Confirmation for Change of Shipper	Supply Point Confirmation form <b>(COS 3)</b>	Proposing Shipper	GPRO	Shipper is confirming acceptance of Offer	R – 20 to 30 = 1A
4	Validate Supply Point Confirmation for Change of Shipper	Validation checks	GPRO		Checks that Confirmation is in line with offer.	Within 5 working days of Receipt of Confirmation form 1A+5
5	Advise Proposing Shipper of Supply Point Confirmation validation results	Issue notice if acceptance or rejection	GPRO	Proposing Shipper	Reason(s) for a rejection will be given	By 1A+5
7	Advise existing Shipper of Confirmation submission	COS notification form <b>(COS 2A)</b>	GPRO	Existing Shipper	Advises Existing Shipper of a request for change of Shipper.	1A+5 = 1B
8	Objection to COS	<b>(COS 5)</b>	Existing Shipper	GPRO	Existing Shipper can object to the change.	By 1B+7
9	Advise New Shipper of Objection		GPRO	Proposing Shipper		
10	Objection withdrawn	<b>(COS 6)</b>	Existing Shipper	GPRO		By 1B+7
11	Advise of objection withdrawn		GPRO	Proposing Shipper		
12	Check that Confirmation was not been withdrawn and there is no objection		GPRO			1B + 7
13	Confirm successful registration & future registration date	Confirmation of Registration form <b>(COS 3A)</b>	GPRO	Proposing Shipper	Confirms Registration will become effective on the requested date	R – 5 working days
14	Update Meter point registry		GPRO		Supply Point Registration Date	1 <sup>st</sup> of calendar month = R day

**The start time for all Shipper registrations shall be from 06.00 am on the day of Registration.**

# Request and Offer

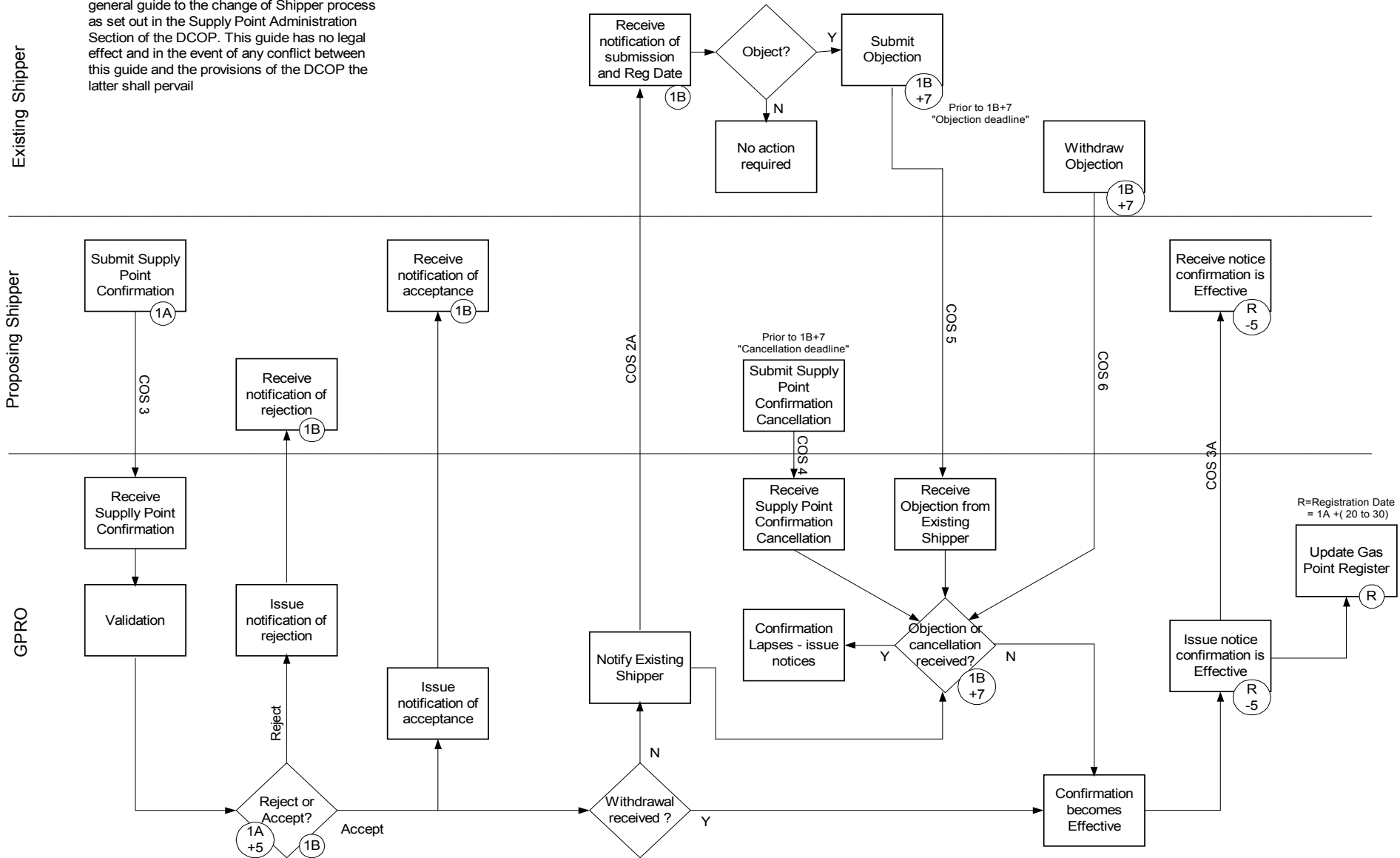
## Appendix 2 Flow Chart 1



## Confirmation and Registration

### Appendix 2 Flow Chart 2

This flow diagram is intended to provide a general guide to the change of Shipper process as set out in the Supply Point Administration Section of the DCOP. This guide has no legal effect and in the event of any conflict between this guide and the provisions of the DCOP the latter shall prevail



# TRANSPORTATION SERVICE ENQUIRY / HISTORICAL INFORMATION REQUEST (COS 1)



## **SECTION 1 APPLICANT DETAILS**      APPLICANT ID \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

AUTHORISED OFFICER \_\_\_\_\_

CONTACT PHONE NUMBER \_\_\_\_\_

APPLICANTS own REF. (Optional) \_\_\_\_\_

Applying as;      Shipper and Supplier       Shipper only<sup>1</sup>       Supplier only

Enquiry for transportation services? YES / NO      Historical consumption information request? YES / NO

---

---

## **SECTION 2 END USER DETAILS**

NAME OF END USER \_\_\_\_\_

ADDRESS OF SITE \_\_\_\_\_

---

Gas Point Registration Number (GPRN)	Meter Location <sup>3</sup>	Meter Serial Number <sup>2</sup>

---

---

## **SECTION 3 END USER AUTHORISATION**

I hereby authorise Bord Gáis to

- (a) offer the party in Section 1 transportation terms in respect of the site detailed in Section 2
- (b) provide historical consumption information to the party in Section 1, for the site detailed in Section 2  
(delete (a) or (b) above if not required)

Authorising Person \_\_\_\_\_ Title / Position \_\_\_\_\_

Contact Address \_\_\_\_\_

---

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to:      Bord Gáis GPRO, B2 Arena Road, Sandyford Business Park, Dublin 18  
Fax number:      01 6021138      Telephone:      1850 427261

<sup>1</sup> If you are making an enquiry for a transportation service and have ticked the 'Shipper Only' box, the name and address of the relevant supplier must be submitted with this form.

<sup>2</sup> Optional Information

<sup>3</sup> provide information to the extent available

# SUPPLY POINT REQUEST (COS 2)



SHIPPER DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

AUTHORISED OFFICER \_\_\_\_\_

CONTACT PHONE NUMBER \_\_\_\_\_

SHIPPER own REF. (Optional) \_\_\_\_\_

Has the Supply Point been registered previously  YES  NO

.....

## END USER DETAILS

NAME OF END USER \_\_\_\_\_

ADDRESS OF SITE \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

.....

## GAS POINT DETAILS

## ELIGIBILITY CRITERIA (for new Supply Points only)

Gas Point Registration Number (GPRN)	Meter Location <sup>1</sup>	Annual consumption greater than the TPA threshold?	Natural gas used for gas fired electricity generation	Estimated Annual Quantity (AQ) in kWh
		Y / N	Y / N	
		Y / N	Y / N	
		Y / N	Y / N	
		Y / N	Y / N	

.....

Proposed Maximum Daily Quantity (MDQ) \_\_\_\_\_ kWh/day  
(i.e. the SUPPLY POINT CAPACITY in respect of a Supply Point containing the above Gas Points)

Proposed Maximum Hourly Quantity (MHQ) \_\_\_\_\_ kWh/hour

Signed: \_\_\_\_\_ date: \_\_\_\_\_

Return this form to: Bord Gáis GPRO, B2 Arena Road, Sandyford Business Park, Dublin 18  
Fax number: 01 6021138 Telephone: 1850 427261

\_\_\_\_\_

<sup>1</sup> provide information to the extent available

# SUPPLY POINT CONFIRMATION (COS 3)



## SHIPPERS DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

AUTHORISED CONTACT \_\_\_\_\_

Tel: \_\_\_\_\_

e-mail: \_\_\_\_\_ fax: \_\_\_\_\_

IN SUBMITTING THIS SUPPLY POINT CONFIRMATION THE SHIPPER AGREES TO BE REGISTERED AND TO COMPLY WITH THE TERMS OF THE DCOP INCLUDING PAYMENT OF ALL RELEVANT TRANSPORTATION CHARGES AND TO BE REGISTERED AS HOLDING THE RELEVANT CAPACITY

(THE DATE OF SUBMISSION SHOULD BE NOT LESS THAN 20 AND NOT MORE THAN 30 BUSINESS DAYS PRIOR TO THE SUPPLY POINT REGISTRATION DATE)

This Supply Point Confirmation is in respect of the Supply Point Offer with;

SUPPLY POINT OFFER REFERENCE NUMBER: \_\_\_\_\_

PROPOSED SUPPLY POINT REGISTRATION DATE \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

---

---

## EMERGENCY CONTACT DETAILS

END USER NAME: \_\_\_\_\_

NAME OF END USER REPRESENTATIVE: \_\_\_\_\_ JOB TITLE: \_\_\_\_\_

24 HOUR CONTACT NUMBER: \_\_\_\_\_ 24 HOUR FAX NUMBER: \_\_\_\_\_

CONTACT ADDRESS: \_\_\_\_\_

---

---

Where a party other than the Shipper has signed a Gas Supply Agreement with the End User the Suppliers details should be provided:

## SUPPLIERS DETAILS

SUPPLIER ID \_\_\_\_\_

NAME OF SUPPLIER \_\_\_\_\_

ADDRESS OF SUPPLIER \_\_\_\_\_

AUTHORISED CONTACT \_\_\_\_\_

Tel: \_\_\_\_\_ e-mail: \_\_\_\_\_

Return this form to: Bord Gáis GPRO, B2 Arena Road, Sandyford Business Park, Dublin 18  
Fax number: 01 6021138 Telephone: 1850 427261

SUPPLY POINT CONFIRMATION CANCELLATION  
(COS 4)



SHIPPERS DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

Authorised Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

---

I hereby notify Bord Gáis GPRO on behalf of the Shipper above, that the Supply Point Confirmation dated \_\_\_\_\_ in respect of Supply Point Offer with Supply Point Offer Reference Number \_\_\_\_\_ is cancelled.

Signed: \_\_\_\_\_ date: \_\_\_\_\_

Return this form to: Bord Gáis GPRO, B2 Arena Road, Sandyford Business Park, Dublin 18  
Fax number: 01 6021138 Telephone: 1850 427261



**OBJECTION NOTICE  
(COS 5)**



**SHIPPERS DETAILS**

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

Authorised Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

---

Objection Reference Number: \_\_\_\_\_  
(See Notification of Confirmation Submission COS 2A)

I hereby inform Bord Gáis GPRO that I object to the proposed Supply Point Registration for the following Gas Points

Gas Point Registration Number (GPRN)	Supply Point Reference Number

---

*Reason for Objection:* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ date: \_\_\_\_\_

Return this form to: Bord Gáis GPRO, B2 Arena Road, Sandyford Business Park, Dublin 18  
Fax number: 01 6021138 Telephone: 1850 4272

# OBJECTION WITHDRAWAL NOTICE (COS 6)



SHIPPERS DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

Authorised Contact: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

---

Objection Reference Number: \_\_\_\_\_

(See Notification of Confirmation Submission COS 2A)

I hereby inform the GPRO that I withdraw all objections to the proposed Supply Point Registration for the following Gas Points

Gas Point Registration Number (GPRN)	Supply Point Reference Number

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Return this form to: Bord Gáis GPRO, B2 Arena Road, Sandyford Business Park, Dublin 18  
Fax number: 01 6021138 Telephone: 1850 427261

# SUPPLY POINT OFFER (COS 1A)



SUPPLY POINT OFFER REFERENCE NUMBER \_\_\_\_\_

## SHIPPERS DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

OFFER DATE \_\_\_\_\_

NOTE: THIS OFFER IS VALID FOR 3 MONTHS FROM OFFER DATE IN ACCORDANCE WITH THE DCOP

## OFFER DETAILS

NAME OF END USER \_\_\_\_\_

ADDRESS OF SITE \_\_\_\_\_

SUPPLY POINT REFERENCE NUMBER \_\_\_\_\_

OFFERED MAXIMUM DAILY QUANTITY (MDQ) \_\_\_\_\_ kWh/day  
(SUPPLY POINT CAPACITY)

OFFERED MAXIMUM HOURLY QUANTITY (MHQ) \_\_\_\_\_ kWh/hour

ANNUAL QUANTITY (AQ) \_\_\_\_\_ kWh

DISTRIBUTION ZONE \_\_\_\_\_

GAS POINT REGISTRATION NUMBER (GPRN)	LOCATION	METER SERIAL NUMBER

EXISTING SUPPLIER HAS SUBMITTED A SUPPLY POINT WITHDRAWAL? YES/NO

OTHER OFFER  
DETAILS:

# NOTIFICATION OF CONFIRMATION SUBMISSION (COS 2A)



EXISTING SHIPPER DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

You are hereby notified that a proposing Shipper has submitted to Bord Gáis GPRO a Supply Point Confirmation in respect of the following Gas Points:

Gas Point Registration Number (GPRN)	Supply Point Reference Number

IF YOU WISH TO OBJECT YOU MUST DO SO (STATING YOUR REASON(S)) PRIOR TO THE CLOSE OF BUSINESS ON \_\_\_\_\_ USING FORM COS 5 AND QUOTING OBJECTION REFERENCE NUMBER \_\_\_\_\_

*(The 'objection deadline' is 7 business days from receipt of this notice)*

GAS POINT REGISTRATION OPERATOR  
BORD GÁIS  
B2 Arena Road  
Sandyford Business Park  
DUBLIN 18

Tel: 1850 427261

Fax: 01 6021138

E-Mail: [igpro@bge.ie](mailto:igpro@bge.ie)

Contact Name: \_\_\_\_\_

Dated: \_\_\_\_\_

# NOTICE OF EFFECTIVE SUPPLY POINT CONFIRMATION (COS 3A)



SHIPPERS DETAILS

SHIPPER ID \_\_\_\_\_

NAME OF SHIPPER \_\_\_\_\_

Bord Gáis GPRO hereby notifies you that your Supply Point Confirmation dated \_\_\_\_\_  
in respect of Supply Point Offer with Offer Reference Number \_\_\_\_\_, will become  
effective from 6.00am on \_\_\_\_\_

GAS POINT REGISTRATION OPERATOR  
BORD GÁIS  
B2 Arena Road  
Sandyford Business Park  
DUBLIN 18

Tel: 1850 427261  
Fax: 01 6021138

E-Mail: [igpro@bge.ie](mailto:igpro@bge.ie)

Contact Name: \_\_\_\_\_

Dated: \_\_\_\_\_